

MINI STAY PROGRAMME

Greetings from ISI Dublin! Thank you for booking the Mini Stay programme with us. Please find below some important information about your stay. Parents/Guardians should read this document with their child.

ISI main phone:	+ 353 1 87 27 888
Mini Stay contacts:	Nicolý Wapenik – Junnior Programmes Manager Adrienn Erdesz – Accommodation Manager Mark Ta - Activities & Logistics Coordinator Zeynep Sahin - Academic Manager
Mini Stay Address:	4 Meetinghouse Ln, Mary's Abbey North City, Dublin 7, D07 VY06
Summer Camp Phone (daytime):	+ 353 86 165 9832 (dial 00 353 86 165 9832)
Emergency Phone (evening/weekends):	+ 353 87 786 4937 (dial 00 353 87 786 4937)
POLICE (called GARDA in Ireland) :	112 or 999

Phone calls

To dial any Irish telephone number, exclude the first “0” & replace it with + 353. The prefix for Dublin is 01 so dial a local number (ISI) + 353 1 8727888. This also applies to the mobile prefix of 085, 086, or 087 drop the 1st 0 & replace it with + 353.

Online test

It is now time to complete your online test. Find a quiet place where you won’t be disturbed and complete the test at this link: <https://languagequiz.studyinireland.ie/juniors-english-language-quiz/>

What you need to bring to Ireland with you:

Other than the usual items you would bring with you for a holiday, you will need:

- Raincoat.
- The school will have a tuckshop on site so if you plan to spend some money here to buy perhaps a small snack (crisps/chocolate), some change would also be useful.
- Refillable hot/cold drinks container/water bottle (plastic water bottles are not sold or provided, there are water fountains around the school).
- Paper, pen
- Towels (host family will provide bed linen and duvet).

First day at the host family’s house

- You might be nervous on your first Saturday or Sunday with your host family - this is normal. Remember you are the host family’s guest, so you should try to relax and make yourself at home. Your host family is experienced in hosting overseas students and is there to help you.

- Your host family will explain their 'house rules', regarding mealtimes, curfew etc. you should listen carefully and follow those rules.
- Your host family will show you where to get your bus or train to the city. However, if they don't, just remind them. Don't be afraid to ask!
- If you have any problems with your host family, please do not hesitate to consult your host first, as they are experienced in host students from overseas and would be more than happy to solve any concerns you may have regarding accommodation, before talking to your Group Leader and the staff at ISI reception on your first day.

Meals, bathroom & laundry

- On arrival, it is worth reminding your host family in a friendly way of any special diet (e.g., don't eat meat). It may have been several months since the host family accepted your booking and they may be keeping a lot of different students each week, so gentle reminders might be needed.
- Your host family will provide you with breakfast each morning. This normally consists of a hot drink, cereal and toast, or something similar. They will also provide you with a packed lunch, normally a sandwich, a piece of fruit, a snack, and a drink. Dinner will be provided at a time dictated by the host family, normally between 6.30 and 7 pm.
- Your host family will tell you when the best time to take a shower is each day. Be mindful that other people in the house must use the bathroom, so try to be considerate to the other people in the house.

On your first day at school

- Wake up early! It's your first day, so allow up to 1 hour to get to the city, just in case!
- **Bus or train.** You will have to travel to the city centre each day by bus or train or tram with the other students in your house or neighbourhood.
- A Travel Pass is included, and this will be given to you on arrival or during the transfer from the airport.
- **KEEP YOUR TRAVEL PASS SAFE. IF YOU LOSE IT, YOU WILL HAVE TO PAY FOR A NEW ONE YOURSELF.**



ISI Meetinghouse Lane entrance

School Address: 4 Meetinghouse Ln, Mary's Abbey, North City, Dublin 7, D07 VY06

If you get lost!

- **MAKE A PHONE CALL:** If you ever get lost, either on your first day or on your way home to your host family or on an activity, please call someone for help. You should immediately call your host family, the ISI Emergency phone and your group leader.
- **STAY IN A SAFE PUBLIC PLACE:** If you get lost, please stay in the same place, close to something you can describe, like a shop, a fast-food restaurant, a street name, or a business. Don't panic, we'll be able to find you. Don't go anywhere with a stranger, e.g., don't get into a car or go into a private house with any stranger unless ISI has advised you to do so.
- **DON'T SPEAK TO STRANGERS:** Don't speak to strangers unless they are working in the building or on the street, e.g., you could ask for help from the staff in a shop or café, or a security guard in a shopping centre or a Garda (Police) on the street.

Before your departure:

- Groups will be transferred to the airport by private bus **4 hours before flight departure.**

Important safety guidelines during your stay in Ireland:

- Obey instructions from ISI staff members, group leaders and host family rules.
- Always carry your mobile phone, fully charged, in credit, and switched on.
- Always carry your Travel Card in a safe place.
- Always carry the ISI emergency phone and your host family contact details with you.
- Never enter public parks without adult supervision.
- Never take shortcuts – always stick to the main roads you are familiar with.
- Never take large amounts of cash, or original ID or passport documents around with you.
- Never leave your bag unattended in public spaces.
- Avoid attracting attention by making noise in public spaces or talking to strangers.

ISI Discipline & Behaviour Agreement

All students are subject to Irish law for the duration of the programme. In addition to this ISI Dublin will insist on the following:

The following actions are in all circumstances prohibited:

1. Consuming any alcoholic beverage.
2. Taking any type of illegal drug or un-prescribed medicine; associating or having contact with any person involved in or associated with un-prescribed or illegal drugs. (You must inform ISI Dublin if you are taking any prescription medication).
3. Smoking.
4. Driving a car or motorbike.
5. Staying away from the host family/residential school overnight without permission from:
 - ISI Dublin and
 - the host family/school and
 - your parents/guardian (in writing)
6. Being absent from school without permission.
7. Leaving the school premises or activity without permission.
8. Travelling outside your residential area without the permission of ISI Dublin and your parents/guardian.
9. Borrowing money from classmates or lending money to classmates.
10. Inviting friends to host family/residential accommodation without prior permission from the host family

and ISI Dublin.

11. Bullying of fellow school pupils or other students on the programme.
12. Using mobile phones during class time unless instructed by the teacher.
13. Working - students are not permitted to engage in any paid part-time employment.
14. Obtaining tattoos or body piercing (unless by prior agreement with parents/guardian).
15. Cooking in your host family's home without permission to do so.
16. Engaging in a sexual relationship.
17. Any acts which might cause injury to someone or damage to someone's property.
18. Breaking curfew (see below).
19. Disturbing class or behaving inappropriately or unacceptably during class.

Other ISI rules and guidelines:

- Respect must be always shown to your teachers, your host family, all staff members of ISI Dublin and other students.
- You are expected to do all homework set by your teachers.
- You must not be in the city centre after 9 pm on any night from Monday – Sunday, unless as part of an organised school event.
- You are allowed to socialise in the LOCAL host family area only until 9 pm.
- Students must follow these guidelines except where special events have been organized and prior permission has been granted.
- In all cases, the host family must be informed of where you are going, the time you expect to return, and who will be with you.

Disciplinary Action

Breaches of the rules and norms of ISI Dublin, the host family, and/or the school, can result in:

Stage 1: Formal Verbal Warning (witnessed)

Stage 2: First Written Warning (signed and witness)

Stage 3: Final Written Warning

Stage 4: Expulsion

In serious cases of disciplinary action, the verbal or first or final written warning may be foregone. In the final case, the student will be expelled from the programme and sent home immediately.

Alternatively, a punishment more appropriate to the breach of discipline may be imposed (e.g., writing a letter of apology or an earlier curfew).

Breaking the law in Ireland (such as stealing from shops, damage to property, and use of illegal drugs) will result in immediate expulsion from the programme. There will be no refund of fees if you are expelled from the programme.